



Minutes

Executive Meeting

held at
The Lakes
on

Monday 7th August 2017 at 8:30 am

Present: Karyn Prelc, Wade Branford, Karen Murray, Christine Morrison

Apologies: Sue Billet, Kellie Zadow

Welcome: Wade welcomed everyone

Minutes of Previous Meeting:

Moved: Karen Murray **Seconded:** Wade Branford
 "That the minutes of the previous meeting be accepted." CARRIED.

| Agenda item/issue | Discussion / Action to be taken | Who / When |
|-------------------------|---|------------|
| Business arising | | |
| | <ul style="list-style-type: none"> Will all be dealt with in general business. | |
| Financial Report | | |
| | <ul style="list-style-type: none"> Protocols for Business Banking online : Moved: Karen Seconded: Christine All in favour that the draft protocols be accepted All agreed a cheat sheet for executive around BBO would be a good idea. Reimbursement request: it was agreed to include details but others information needs to be included. Karyn Prelc to work on this. Audit: Executive agreed that Galphins audit the association books and that Carolyn Fielke go ahead and organise. | |

| | | |
|---------------------------------------|--|--------------------------------|
| | <ul style="list-style-type: none"> • Association financial year: currently it is July to June in line with the receiving of our grant. This has however been a bit hit and miss in the last couple of years. Clarification to be sort from Carolyn as to what would be easier. • Misplaced cheques: Cheques have been found and banked. • Reimbursements: Executive has been reminded that claims need to be furbished as soon as possible. • Financial Statement for July was presented. Moved Karyn Prelc Seconded Christine <p>“That Financial Statement be accepted.” All in favour</p> | Carolyn Executive |
| General Business | | |
| Meeting with C.E.O rick Persse | The Executive presented on behalf of the Association a powerpoint explaining the importance of Small Schools and the role they play in communities. Schools had contributed photos, clips etc for this. Thanks to Yahl staff for their work on this. Mr Persse seemed impressed and acknowledged the importance of small schools to communities. The meeting went for approximately 1 hour and 10 minutes. Very positive outcomes for the Association. | |
| Newsletter | <ul style="list-style-type: none"> • Wade to write a presidents report for the newsletter including report on Ricks meeting. • Any stories re what has changed in peoples school since the conference. • Karyn Prelc People & Culture meeting report. | Wade Karyn |
| Conference | <ul style="list-style-type: none"> • Ideas for the conference around digital technologies. A suggestion “Getting the Digital Edge” Ideas: Mel Cashew • Kids teaching kids • School visit • Sponsors showcasing their technology <p>Conference Dates: 24th / 25th Flag this in the newsletter.</p> <p>Christine to contact Flinders Street to see the availability of suitable presenters.</p> | Kellie Christine |
| Website | <ul style="list-style-type: none"> • We need to get photo’s that people have sent in up on the website. • Our small schools presentation to Rick to go up also. | Kellie Christine/Kellie |
| Car Travel | <ul style="list-style-type: none"> • The rate is currently 17c executive need to consider the | Executive |

| | | |
|---------------------------|--|--|
| Reimbursement Rate | possibility of increasing this. | |
| Any other business | | |
| | Nil | |
| Next meeting | | |
| | Please Note the next meeting will be on Monday 11 th Sept Week 8 As planned | |