



Small Schools Association of South Australia

Minutes

Executive Meeting

Held at
The Lakes
on

Monday 11th September 2017 at 9:00 am

Present: Wade Branford, Karen Murray, Kellie Zadow, Donna Lean

Apologies: Sue Billet, Karyn Prelc, Christine Morrison

Welcome: Wade welcomed everyone

Minutes of Previous Meeting: Minutes of previous meeting were read.

Moved: Karen Murray **Seconded:** Wade Branford
 "That the minutes of the previous meeting be accepted." CARRIED.

Agenda item/issue	Discussion / Action to be taken	Who / When
Business arising		
	<ul style="list-style-type: none"> Will all be dealt with in general business. 	
Correspondence out		
	<ul style="list-style-type: none"> Newsletter has gone out. Well done Kellie and Wade. 	
Correspondence in		
	<ul style="list-style-type: none"> 5 discount memberships 	
President's report	As per newsletter Moved: Wade Branford Seconded: Kellie Zadow Items included: <ul style="list-style-type: none"> Meeting with Rick Survey monkey Conference date Web site presentation to Rick Persse <ul style="list-style-type: none"> – Exploration around how we can get this out to members. 	Wade

Financial Report		
<p>Internet banking</p> <p>Budget</p>	<ul style="list-style-type: none"> Financial report presented closing Cash Book balance on 31/08/2017 \$58,250.79 Moved: Kellie Seconded: Donna Carried Kellie has invited Carolyn Fielke to our last meeting. Easy summary sheet for authorisation. Use of cheat sheet recommended. Authorisation is streamlined. Books to be audited. Budget needs to be set for the 2017/2018 year 2016/2017 Budget not really relevant as to number of executive members. Carolyn Fielke requires a copy of current constitution. It was agreed that a letter of thanks needs to go to Loxton North Principal. Approval of reimbursement reports. Two forms need to be combined. <p>Moved: Karen Seconded: Donna All in favour</p>	<p>Karen Murray</p> <p>Karen Murray</p> <p>Kellie</p>
General Business		
Survey monkey – student voice	<p>Wade presented the results</p> <ul style="list-style-type: none"> Positive response Appears schools are really getting started. Suggested perhaps one day in term 4 or term 1 for school to get together and share?? Results to be sent out to membership. Email membership thank you and ask for follow-up possibilities. Request for next newsletter focusing on changes etc. 	<p>Wade</p> <p>Wade</p> <p>Wade</p>
Survey monkey Digital Technologies/ Literacies	<ul style="list-style-type: none"> Looks like a definite conference topic 	
Conference	<p>Issues to be followed up:</p> <ul style="list-style-type: none"> iPads sponsors ACARA School visits Salisbury Edu-tech Adelaide University Digital technology training package. 	<p>Wade</p> <p>Karyn P</p> <p>Karen Murray</p> <p>Gwayne /Kym</p> <p>Donna</p> <p>Karen</p> <p>Kellie</p>

Membership 2018	<ul style="list-style-type: none"> New forms will be developed with banking details <p>Moved: Donna Seconded: Kellie 'That fees will be \$450 to be ratified at the AGM.' Carried</p>	Karen /Carolyn
Website	<ul style="list-style-type: none"> We need to explore how to get photo reel / code or password for photos on the web site 	Christine
Executive 2018	<ul style="list-style-type: none"> Nomination forms to go out during week 1 Term 4. Due date for returns end of week 5. We need to use our contacts to head hunt. We need to update membership list in hard copy. 	Karen Executive Wade
Association Plan Update	<ul style="list-style-type: none"> We believe we have been on track with the official review in week 6 Term 4 	Executive
Communication Plan	<ul style="list-style-type: none"> This needs to be reviewed for next meeting. 	Wade
Rick Persse	<ul style="list-style-type: none"> Send a copy of the newsletter to him. <p>Newsletters also needs go to Education Directors.</p>	Kellie Kellie
Meetings Term 4	<ul style="list-style-type: none"> Week 3 Monday Week 6 Friday 	
Small School funding	<ul style="list-style-type: none"> Move exploration needs to be done regarding transition/ cut off points with funding model. 	
Budget	<ul style="list-style-type: none"> Budget was set for 2017/2018 Considerations-hopefully more executive members. Travel increase. Budget to go to Carolyn for fine tuning 	Kellie
Any other business		
	Nil	
Next meeting		
	<p>Please Note the next meeting will be on Monday 30th October - Week 3 9:00am At the Lakes</p>	